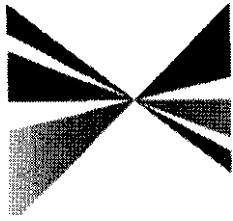


SOUTHERN CALIFORNIA



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**Riverside County Transportation Commission:** Robin Lowe, Hemet

**Ventura County Transportation Commission:** Bill Davis, Santa Valley

## MEETING OF THE

# ADMINISTRATION COMMITTEE

**Thursday, April 3, 2003  
9:00 a.m. – 10:15 a.m.**

## SCAG Offices

**818 W. 7<sup>th</sup> Street, 12<sup>th</sup> Floor**

**Los Angeles, California 90017**

***San Bernardino A & B Conference Room***

**213/236-1800**

## Agenda & Map Enclosed

If members of the public wish to review the attachment or have any questions on any of the agenda items, please contact Deby Salcido @ 213.236.1933.

# ADMINISTRATION COMMITTEE

## AGENDA

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APRIL 3, 2003

PAGE #

TIME

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before for the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

3.1.1 Approval of March 6, 2003 Minutes Attachment 58

3.1.2 Approval of Contracts RC Attachment 12

- Environmental Science Associate 14
- Judith Norman – Transportation Consultant 16
- Consultant for Gov't Affairs & Lobbying Services at the State Capital – (TBD)

Contract Amendment

- Aerial Information Systems 19

Software License Renewal

- Thomas Brothers 21

3.2 Receive & File

3.2.1 Conflict of Interest Listing (Info Only) RC Attachment 23



# ADMINISTRATION COMMITTEE

## AGENDA

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APRIL 3, 2003		PAGE #	TIME
3.2.2	<u>Contracts &amp; P.O. Between \$5,000 - \$25,000</u> <u>RC Attachment</u>	25	
	<ul style="list-style-type: none"><li>Platinum DB Consulting</li></ul>		
	<u>Purchase Orders</u>		
	<ul style="list-style-type: none"><li>AMPO Membership Dues</li><li>Boise Cascade Office Products</li><li>NARC Membership Dues</li></ul>		
4.0	<u>ACTION ITEMS</u>		
4.1	<u>Administration Committee Report</u>		Mayor Richard Dixon, Chair
4.1.1	<u>Proposed Date, Location, and</u> <u>Budget for 2003 RC Retreat</u> <u>RC Attachment</u>	27	
	<b>Recommended Action:</b> Approve		
4.1.2	<u>Proposed Changes to Conflict of</u> <u>Interest Policy</u> <b>Separate Attachment</b>		
5.0	<u>INFORMATION ITEMS</u>		
5.1	<u>Monthly Financial Report</u> <u>Attachment</u>	Bert Becker Chief Financial Officer	52
5.2	<u>FY 03-04 OWP Status Report</u>	Jim Gosnell Deputy Executive Director	
5.3	<u>Funding Alternatives Re: State Budget</u> <u>Fiscal Year 2003-2004</u>	Bert Becker Chief Financial Officer	62
5.4	<u>Caltrans Audit – HDR</u>	Bert Becker Chief Financial Officer	



# ADMINISTRATION COMMITTEE

## AGENDA

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April 3, 2003

PAGE #

TIME

6.0 FUTURE AGENDA ITEMS

Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting is scheduled for Thursday, May 1, 2003, at the SCAG Offices.



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